

## UNSTRUCTURED Field Experience Log & Reflection

Instructional Technology Department – Updated Summer 2015

<b>Candidate:</b> Angelica Garcia	<b>Mentor/Title:</b> Emily Rich	<b>School/District:</b> Dug Gap Elementary/Whitfield County
<b>Course:</b> ITEC 7410		<b>Professor/Semester:</b> Dr. Bacon/Spring 2019

(This log contains space for up to 5 different field experiences for your 5 hours. It might be that you complete one field experience totaling 5 hours! If you have fewer field experiences, just delete the extra pages. Thank you!)

Date(s)	1 <sup>st</sup> Field Experience Activity/Time	PSC Standard(s)	ISTE Standard(s)
	<ul style="list-style-type: none"> <li>● 4/18/19-Set up a sample Google Classroom using the district G-Suite access. Sample classroom was set up to share new changes with grade level. (1 hour)</li> <li>● 4/19/19-Designed flyer for colleagues explaining the new changes ( 1 hour)</li> <li>● 4/20/19-Set-up a co-teaching Google Doc for planning to share with colleagues. ( 1 hour)</li> <li>● 4/21/19-Worked on adding sample assignments to the Google Classroom and a video tutorial for colleagues to have for later reference ( 1.5 hours)</li> <li>● 4/22/19-Shared the new changes to Google Classroom with colleagues ( 1 hour)</li> </ul>	1.2, 2.6, 3.1, 3.2, 5.2, 6.1, 6.2, 6.3	2a,db,2d,2f, 2g, 2h, 3a, 3g, 4b, 6c



**First Name/Last Name/Title of an individual who can verify this experience:**

Emily Rich, Media Specialist

**Signature of the individual who can verify this experience:**

*Emily Rich*

**DIVERSITY**

(Place an X in the box representing the race/ethnicity and subgroups involved in this field experience.)

Ethnicity	P-12 Faculty/Staff				P-12 Students			
	P-2	3-5	6-8	9-12	P-2	3-5	6-8	9-12
<b>Race/Ethnicity:</b>								
Asian								
Black								
Hispanic								
Native American/Alaskan Native								
White		X		X				
Multiracial								
<b>Subgroups:</b>								
Students with Disabilities								
Limited English Proficiency								
Eligible for Free/Reduced Meals								



### Reflection

(Minimum of 3-4 sentences per question)

**1. Briefly describe the field experience. What did you learn about technology coaching and technology leadership from completing this field experience?**

During this field experience, I prepared a professional learning over new changes that occurred during the month of April for Google Classroom. The professional development was shared with a small group of high school teachers at the feeding high school where our students attend once they enter those school years. Google Classroom in an on line tool that my fourth grade level uses a lot, so the need was felt to share the changes as we begin to transition into regular classroom schedule with the end of Milestones testing. A sample Google Classroom was created in order to demonstrate the new updates and how these affect the image of Google Classroom when it comes to creating and posting assignments. A Google Doc was also created to help the teachers involved in the professional training have a place where they can freely collaborate and post any questions they may have regarding the new updates and any changes in the future. These two components of the planning aspect supports the model of co-teaching when it comes to training other teachers a new software and/or updates to one. A flyer was also created for teachers to have on paper an explanation of all the new updates for Google Classroom. Lastly, a short video tutorial was filmed for teachers to have as a later reference for this professional learning session

**2. How did this learning relate to the knowledge (what must you know), skills (what must you be able to do) and dispositions (attitudes, beliefs, enthusiasm) required of a technology facilitator or technology leader? (Refer to the standards you selected above. Use the language of the PSC standards in your answer and reflect on all 3—knowledge, skills, and dispositions.)**

**Knowledge**—As a technology leader you must know the needs at your school. I reflected on the usage of technology and the resources available at the high school. I decided to deepen my understanding and that of the group of high school teachers that signed up for my professional development in the area of G-Suite, specifically focusing on Google Classroom. Technology leaders must always stay on up to date with the latest changes in the technology tools that are available for the school to use. For this reason, I decided to focus this field experience on the latest updates by Google Classroom. Google Classroom is a tool that is highly used by our school and the high school.

**Skills** -A technology leader must obtain the skills for effectively use of technologies to boost student learning and teaching. I was able to do so by completing research on the latest changes performed by Google Classroom. The research completed gave me the opportunity to present this information at the high school on an upcoming one hour professional development. A technology leader must also know how to communicate properly with other teachers. This communication will help teachers understand the expectations and skills needed in order to use the technology.

**Dispositions** - Technology leaders must always have a positive outlook on teacher agreeing to the use of technology. If a teacher or teachers do not want to implement technology in the classroom, their decision must be respected. The leader must evaluate other ways to get these individuals on board for the benefit of the students and teacher. As a technology leader, it is important to find ways to build relationships with teachers in order to understand their own individual needs and wants when it comes to the technology they are already implementing or would like to implement in the future. It is also important to stay knowledgeable in the available tools that the school has to offer and apply these skills into personal and professional productivity.

**2. Describe how this field experience impacted school improvement, faculty development or student learning at your school. How can the impact be assessed?**

I believe this learning will influence the teaching and learning of the high school I completed my field experience. Teachers use Google Classroom on a daily basis, which allows them to integrate and enhance the learning. It is my hope that teachers and students will continue to use this digital tool that supports all student population and learning styles found in a classroom.